

**City of Westwood Hills
City Council Meeting Minutes
June 13, 2022
Meeting #873**

The Westwood Hills City Council meeting was held on May 9, 2022, in the Community Room at Westwood City Hall.

A regular session of the city council was called to order in due form by Council President/Mayor Pro-Tem Rosemary Podrebarac at 7:02 p.m.

Present: Council President/Mayor Pro-Tem Rosemary Podrebarac, Ed Gogol, Dave Schmitz, Karen Sexton, and Beth O'Bryan. City Treasurer John Martin and Chief Curt Mansell were present.

No citizens were in attendance.

City Clerk O'Bryan administered Council President Podrebarac the Mayor's Loyalty Oath.

Request by Sexton to modify the agenda and add item L (create a Climate Action Ad hoc Committee) under new business. Gogol moved to approve the agenda as amended. Second by Schmitz. All aye. Motion approved.

Motion by Sexton to approve the Consent Agenda Second by Gogol. All aye. Motion approved.

No Old Business:

New Business:

Mayor Schwach Proclamation

With the Council's consent, Mayor Podrebarac executed the Proclamation for Mayor Schwach, honoring her for many years of service to the City of Westwood Hills.

Brian Ritter Ratification

Ed Gogol and Janet Monday cleaned up many of the branches on The Green that fell during the recent storm. City Gardener Brian Ritter cleaned up and hauled away the remaining branches at the cost of \$100.00. Clerk O'Bryan asked the Council to ratify the expense of \$100.00. **Gogol moved and Schmitz seconded to ratify the \$100.00 payment to Brian Ritter for clean-up on The Green. All in favor. Motion carried.**

Zoom Ratification

The City's Zoom account expired on June 10, 2022. The City downgraded to one account as Mayor Podrebarac did not need her own Zoom account. Clerk O'Bryan

asked Council to ratify the expense to renew Zoom for one year at the cost of \$149.90. **Gogol moved, seconded by Schmitz, to ratify the expenditure of \$149.90 to renew the City's Zoom account. All in favor. Motion carried. The expenditure will come out of the communications budget line item.**

Constant Contact Encumbrance

Constant Contact is used to send out electronic communications from the City. The account expires on June 16, 2022. The cost to renew is \$168.00. **Sexton moved and Gogol seconded to encumber \$168.00 to renew the agreement with Constant Contact. All in favor. Motion carried. The expenditure will come from the communications budget line item.**

Flag Island

John Weedman notified the City that the storm damaged the flags on Flag Island. Council Schmitz reported that a clip broke, causing the US Flag to hang improperly. Schmitz has the flag and reports that it is in good condition. He will purchase a few new clips to rehang the flag. **Sexton moved to encumber up to \$20.00 to purchase clips for the flags. Gogol seconded. All in favor. Motion carried.** The money will come from the Other Operating Supplies budget line item.

Encumbrance for the NEJC Mayor's Luncheon – July 15, 2022

The City of Westwood Hills will host the NEJC Mayor's luncheon on July 15, 2022. **Gogol moved and Schmitz seconded to encumber \$300.00 for hosting the NEJC Mayor's Luncheon in July. All in favor. Motion carried.** The money will come from the council of Mayors/Official Meetings budget line item.

Encumbrance for Mayor Schwach's retirement reception

The reception will be held on July 19th, 2022, from 5:30-7:00 pm at Westwood City Hall. **Sexton motioned and Schmitz seconded to encumber \$500.00 for the Mayor's retirement reception to be held in the Community Room at Westwood City Hall. All in favor. Motion carried.** Money will come from the Council of Mayors/Official Meetings budget line item.

Mayor Schwach's Printer

Due to the novel coronavirus, in 2020, Westwood Hills' City Council meetings became virtual. Prior to being virtual, the City Clerk printed the necessary documents for the Mayor. In order to remain physically distanced, the City purchased a printer for the Mayor to allow her to handle her duties as mayor. The City purchased an *HP Neverstop All-in-One Laser Printer 1202w, Wireless Laser with Cartridge-Free Monochrome-Toner-Tank (5HG92A)* at the cost of \$360.43 on November 6, 2020, for Mayor Schwach. The funds for the printer were reimbursed to the City by the County through the CARES Act. Mayor Schwach resigned as of June 1, 2022. Mayor Schwach relinquished her rights to the printer upon her retirement. The City already has a printer, as does the new Mayor. The resale value of a used printer is minimal as printers quickly become obsolete, with little market interest in purchasing used printers. The Clerk raised the question of how to handle or dispose of the printer. As the City no longer has need of the printer, **Sexton moved, and Gogol seconded to gift the printer to Mayor Schwach. All in favor. Motion carried.**

There was a discussion of a retirement gift for former Mayor Schwach. **Sexton moved and Gogol seconded to purchase a \$200.00 gift card to a nice restaurant to mark the occasion of her retirement. All in favor. Motion carried.**

Juneteenth

City Clerk O'Bryan reported that last year the Federal Government designated Juneteenth as a federal holiday to commemorate the emancipation of African American slaves. The City of Westwood Hills historically has recognized all federal holidays as city holidays, with the exception of Columbus Day.

The Government of Johnson County and twelve cities in Johnson County have adopted Juneteenth as a recognized holiday (city offices closed). O'Bryan raised the question of whether the Council would like to recognize Juneteenth as an official holiday. **Sexton moved and Gogol seconded to observe Juneteenth as a holiday in Westwood Hills. All in favor. Motion carried.**

Paper Shredding and E-Cycle Event

The ProShred & Secure E-Cycle Event will be held on Saturday, September 17, 2022. The event format will be the same as in past years - from 9 am-noon at 4350 Shawnee Mission Pkwy. Each city will need to provide staff/volunteers to help unload the vehicles.

The total estimated price for the 2022 event is quoted at \$2,550.00. All other six NEJC Cities have committed to participate. The cost for each city to participate will be \$364.29. **Schmitz moved and Gogol seconded to encumber \$365.00 to participate in the paper shredding and e-cycle event. All in favor. Motion carried.** The money will come from the recycling budget line item.

Rainbow Boulevard Complete Streets Proposal

Westwood has engaged a number of partners in submitting a Planning Sustainable Places grant application for funds to conduct a study of the Rainbow Boulevard traffic corridor. Mayor Podrebarac summarized the proposal basics. Westwood requested that the City of Westwood Hills participate as a stakeholder and contribute 5% of the grant match, which is approximately \$1,500.00, to participate in the traffic study. No action was taken by the council.

Climate Action Adhoc Committee

Sexton would like the City to create a Climate Action Ad hoc committee which would consist of a council member and a few residents. Sexton will put together a proposal for such a committee.

No Informational items

Motion to adjourn by Gogol. Meeting adjourned at 8:34 p.m.